



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with South Florida Field Service LLC to provide vegetation and debris removal collegewide for FY2024-2025. Estimated Contract Spend Amount: \$35,000.00, Estimated Cumulative Amount: \$35,000.00, Estimated Contract Revenue: \$0.00**

**Presenter(s): Deborah Czubkowski, Vice President of Facilities Management**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** The purpose of this contract is to provide vegetation and debris removal for the tree trimming provided by the Facilities Landscape Teams collegewide.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** The procurement process used was the Three Quote Form per College Procedure A6Hx2-6.34 for purchases from \$10,000.01 up to Category Two (currently \$35,000.00) as defined in F.S. 287.017(2) and per FLDOE SBE Rule 6A-14.0734. Facilities obtained three (3) quotes providing the best value for the required commodity or service. The award shall go to the lowest priced responsive/responsible vendor who meets the requirements. Rentals not to exceed the total amount of \$35,000 during the fiscal year 2024-2025. The supplier selected is South Florida Field Service LLC.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** Not applicable.

**(B) How does the purchase support the Strategic Business Plan.** Not applicable.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not applicable.

**(D) If a competitive solicitation process was conducted by the College, describe the process.** Not applicable.

**This Executive Summary is approved by:**

**Deborah Czubowski**  
**Vice President of Facilities Management**



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

South Florida Field Services LLC will provide vegetation and debris removal service college wide as needed for tree trimming with 50 cubic yards of bulk vegetative debris removal per truck. If the vegetative debris is not removed it can attract rodents and if it's to dry it can be a fire hazard. They will remove bulk vegetative debris services for FY 2024-2025

**Locations**

Central Camps  
3501 SW Davie Rd.  
Davie, FL 33314

South Campus  
7200 Pines Blvd.  
Pembroke Pines, FL 33024

North Campus  
1000 Coconut Creek Blvd.  
Coconut Creek, FL 33066

**Total Consideration Payable for the Services:**

Compensation will not exceed \$35,000 (college-wide). It shall be paid to South Florida Field Services, LLC as outlined below and under the terms of this agreement.

|   | Qty          | Client Price    | Total              |
|---|--------------|-----------------|--------------------|
| <b>BULK DEBRIS REMOVAL PER TRUCK LOAD</b>   | <b>44.00</b> | <b>\$675.00</b> | <b>\$29,700.00</b> |
| LOAD, HAUL, AND DISPOSE OF MISC BULK DEBRIS PER TRUCKLOAD (50 CYDS PER TRUCK LOAD). |              |                 |                    |

THE COST INCLUDES FEES (DUMP FEES) AT THE SCALE HOUSE.